



State of Louisiana

OFFICE OF THE GOVERNOR

Statewide Interoperability Executive Committee

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Vice Chairman
Vacant

STATEWIDE INTEROPERABILITY EXECUTIVE COMMITTEE MINUTES

Wednesday, November 1, 2006

The Statewide Interoperability Executive Committee (SIEC) met on Wednesday, November 1, 2006, at the Claiborne Building Conference Center, 1st Floor, 1-153 Iowa Room, Baton Rouge, Louisiana. Committee Vice-Chair Mr. Rizwan Ahmed called the meeting to order at 1:35 p.m. The roll was called by Ms. Diane Didier, Support Staff for the Committee, and a quorum was established.

Committee Members Present:

Rizwan Ahmed (Vice-Chair)

Joe Drago

Chief Freddie Drennan

Sheriff Ricky Edwards

Heyward Jeffers

Lt. Colonel Robert Morris

Camille S. Perry

Pat Potier

Susan Severance

Colonel Eric Sivula

Lt. Colonel Brian Spillman

Colonel Henry Whitehorn

Committee Members Absent:

Chief Robert Black

Arnold Chauviere

Richard Gremillion

Representative Daniel Martiny

Representative Francis Thompson

Representing Agency:

Division of Administration &

Office of Information Technology

Dept. of Transportation/Development

Police Chief's Association

LA Sheriff's Association

LA Senate Select Committee on

Homeland Security

LA National Guard

LA State Senate Judiciary B Committee

Dept. of Health & Hospitals

GOHSEP

Dept. of Public Safety/Corrections Services

Dept. of Wildlife & Fisheries

LA State Police

Representing Agency:

LA Fire Chief's Association

LA Public Service Commission

Regional Parish Homeland Security &

Emergency Preparedness Directors

Committee

LA House of Representatives Committee

on Administration of Criminal Justice

LA House of Representatives Special

Committee on LA Homeland Security

State/Parish Agency Representatives Present:

Eric Deroche	Region 3 Assumption/St. James OHSEP
Clay Henry	Region 4 Iberia OHSEP
Donald Milligan	Region 6 Rapides OHSEP
Sgt. Michael Murphy	Region 2 Baton Rouge OHSEP
Michael Ranatza	LA Commission on Law Enforcement
Tommy Thiebaud	Region 9 Washington OHSEP

State/Parish Agency Representatives Absent:

John Butterick	Region 5 Calcasieu OHSEP
Sandy Davis	Region 7 Caddo/Bossier OHSEP
Dean Dozier	Region 8 Ouachita OHSEP
Colonel Kenneth Hughes	Region 1 Plaquemines OHSEP

Support Staff Present:

Diane Didier (LA Board of Regents)
Lorita Ford (LA Office of Electronic Services)

**Guest List
See Appendix**

III. Approval of the Minutes of October 18, 2006

Mr. Rizwan Ahmed, Chair, asked for a motion to approve the October 18, 2006 meeting minutes.

On motion of Sgt. Michael Murphy, seconded by Ms. Susan Severance, the Committee voted unanimously to approve the minutes of the October 18, 2006 meeting.

IV. Special Presentations

Mr. Ahmed adjourned the Committee meeting at 1:40 p.m. to 1-100 Louisiana Purchase Room, Claiborne Conference Center for special presentations.

Mr. Darrell Monette and his staff from CISCO SYSTEMS gave the first presentation to the SIEC. After the presentation, Mr. Monette and his staff answered questions asked by the Committee members regarding CISCO SYSTEMS.

Mr. Eddie Davis and his staff from INX, Inc. gave the second presentation to the SIEC. After the presentation, Mr. Davis and his staff answered questions asked by the Committee members regarding INX, Inc.

The Committee members returned to full meeting at 2:45 p.m. A request was made that the special presentations be given after the sub-committee reports.

V. Sub-Committee Progress Reports

Mr. Ahmed asked for the Assessment Survey report. Lt. Colonel Freddie Morris gave an update on the Assessment Needs Survey data collected from the various parishes with a hand-out of a map to show where contacts were made by Regions. After his report, Lt. Colonel Morris answered questions from the Committee. Major Benjamin Bourgoyne suggested having a validation phase from the data collected for the Assessment Surveys.

Sheriff Ricky Edwards stated there needs to be a coordination of planning and that the SIEC should have executive authority as a Board to mandate interoperability and coordination of the 150 and 400 Mhz systems. He also stated that the SIEC look at the national interoperability standards. Mr. Jeya Seluara commented that the national standards are in place throughout the State.

After further discussion,

On motion of Sheriff Ricky Edwards, seconded by Chief Freddie Drennan, the Committee voted unanimously to approve to encourage all 150 and 400 Mhz users to include radios to operate on the nationwide interoperability channels to meet the short-term objectives of the SIEC.

Mr. Eric Deroche commented that a portion of the system be free of charge. Sheriff Edwards commented that there still needs to be coordination and planning from the SIEC in order to set the short/long term objectives.

In the absence of the Chair for the Technology Sub-Committee, Chief Robert Black, no report was given.

Mr. Ahmed commented on letter to the Governor that was included in the SIEC folders. There was discussion on the request for the top three items needed to achieve the objective of statewide interoperability.

Mr. Heyward Jeffers, Chair, Funding and Finance Sub-Committee commented that he was getting assistance from the Governor's Office for language justifying the request for funds. He also stated that the SIEC cannot submit a BA-7 for funds and suggested creating revolving funds for SIEC through House Bill 1 (HB1) appropriations in special session called by the Governor in January/February 2007. Mr. Jeffers reported that he has been educating others at the Capitol about the SIEC.

Brigadier General Hunt Downer gave an explanation of the State surplus funds and made several suggestions on how the SIEC could request funds for short/long-term objectives. Mr. Ahmed commented that they need to look into grants for SIEC funding and report at the next meeting.

Mr. Ahmed commented on the copy of the SIEC administrative support job descriptions recommended by Lt. Colonel Morris and his staff. There was further discussion having Civil Service review the job descriptions to be sure the job descriptions meet with Civil Service approval and to be either classified or unclassified positions.

Ms. Susan Severance, Chair for the Policy and Procedures Sub-Committee, reported no changes in policies and procedures. SIEC has the by-laws in place, definition of First Responder, etc. and will bring up the outside members policy at the next Policy/Procedures Sub-Committee meeting. Colonel Henry Whitehorn stated the importance that the SIEC have short/long-term plan in place before requesting funds and asked if the Policy and Procedures Sub-Committee is working on a plan. Lt. Colonel Morris commented that as soon as the data is collected from the assessment survey, the SIEC could use the data to come up with a strategic plan.

VI. Old Business

Mr. Ahmed asked for a report from the Gulf Coast Summit Planning Committee. Ms. Daphne Levenson reported the following: The dates for the Summit are Monday, February 26 through Wednesday, February 28, 2007. They are in the process of asking for sponsors to host a reception. The Holiday Inn Select is one of the largest facilities in Baton Rouge to hold the Summit. SEARCH offered to co-host the Summit. Summit Planning Committee and others voted to change take the word interoperability out of the title of the Summit, the new title will be "Technology in Support of Emergency Response Summit 2007." "Save the Date" card will be sent out next week. Ms. Levenson mentioned the room rate for the Summit will be \$88, etc. She stated that she has been in contact with Mississippi and Alabama regarding the Summit; and mentioned the Alabama Criminal Justice/Technology Symposium, December 6-8, 2006 in Auburn, AL and encouraged representatives from the SIEC to attend the Symposium. Mr. Ahmed suggested inviting other southern states that are impacted by hurricanes and tornados and will send invitations to other State's CIOs.

VII. New Business

Colonel Whitehorn announced that Lt. Colonel Joey Booth is retiring from State Police and to please contact him regarding interoperability questions.

VIII. Public Comments

No public comments were made.

IX. Adjournment

In the absence of further business, Mr. Rizwan Ahmed adjourned the Statewide Interoperable Executive Committee meeting at 4:05 p.m.

**APPENDIX
GUEST LIST
November 1, 2006**

NAME

AFFILIATION

Eddie Davis	INX, Inc.
Joel T. Hutton	INX, Inc.
Matthew Seppeler	INX, Inc.
Allan Overcast	Link Communications
Cpt. Vandra Fields	LA National Guard
Darrell Monette	CISCO
Paul Buteaux	CISCO
Andrew Pouce	Booz Allen Hamilton
Cpt. Jim Williams	LA National Guard
Vera Watkins	LSU
Peter Rotondi	INX, Inc.
Major Benjamin L. Bourgoyne	LA National Guard
Christina Dayries	LA State Police
Susan Nelson	Booz Allen Hamilton
Dennis J. Savoie	Sphere Consulting Group
Brett Brock	CISCO
Beth O'Quinn	IBM
Ron Guzman	CISCO
Joseph Livingston	OTM
Barry J. Campos	CISCO
Matt Farlow	GOHSEP
Daphne Levenson	GSRCP
Lori Brannon	CISCO
Robert Hale	LSU Police
Dennis Blackwell	Motorola
Jeya Seluara	LA State Police
Richard Silverman	DEQ

SPECIAL GUEST

Brigadier General Hunt Downer

Governor's Legislative Office